

## ParentPortal Single Sign On

All parents wishing to use the ECM parent portal will have to create a new single sign-on account even if they have a parent portal account with another school/district.

Please enter all required information as shown below:

**PowerSchool**

### Create Parent Account

First Name: John  
Last Name: Smith  
Email: jsmith@myemailaccount.com  
Desired Username: jsmith1968  
Password: .....  
Re-enter Password: .....

Password must:  
•Be at least 6 characters long

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

Student Name	Access ID	Access Password	Relationship
1. <input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose
2. <input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose
3. <input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose

In order to complete the account set-up, you will need to link your ECM student(s) to your account. To accomplish this, you will need to provide the Parent access ID and access password that is unique to each student and appears on the letter/email provided by the ECM. The picture below shows the parent access ID and password that will need to be entered next to the Student Name. The Access ID is case sensitive. Once the account is set up, you will be able to login to the parent portal and view information.

**Sample**

Your parent/guardian confidential ID is: **480V82**  
Your parent/guardian confidential password is: **586**



**Link Students to Account**

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

Student Name	Access ID	Access Password	Relationship
1. Johnny Smith Jr	480V82	...	-- Choose

Parent/guardian ID here.

Parent/guardian password here.

Students do not need to set up a single sign-on account and only need to provide the student ID and password which was provided in their access letter.